

# KEEPING YOU SAFE



**Sunnyfield Disability Services**



**Easy English**

Registered  
NDIS  
provider



**Sunnyfield**  
disAbility Services



## Hard words

This book has some hard words.

The first time we write a hard word

- the word is in **blue**
- we write what the hard word means.

## You can get help with this book



You can get someone to help you

- read this book
- know what this book is about



- find more information.

## About this book



This book is about what we will do to keep you safe.



We want Sunnyfield to be a safe place for

- you



- our staff



- visitors.



## How we will keep you safe

We will keep you safe in different ways.



We will

- know your support needs



- keep information about your supports



- ask you if there are **risks** to your health

Risks are things that could cause problems.



- help you manage risks

- ask you about the medicines you take

- keep information your doctor gives us about the medicines you take.



We will make our services safe places to be in.

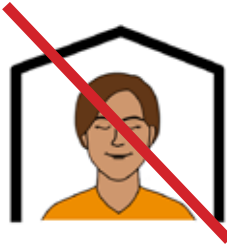
We will make sure that our support staff know

- your support needs
- the risks
- how to make your service a safe place.



We will fix problems if something goes wrong.

For example, if there is an accident.



You can tell us if you think something is **not** safe.



You can tell

- your support worker
- your service manager
- anyone at Sunnyfield.



You can email us at

[feedback@sunnyfield.org.au](mailto:feedback@sunnyfield.org.au)



## More information

For more information contact Sunnyfield.



Call 1300 588 688



Email [enquiries@sunnyfield.org.au](mailto:enquiries@sunnyfield.org.au)



National Relay Service

TTY 133 677

Then ask for 1300 588 688

Speak and Listen 1300 555 727

Then ask for 1300 588 688

Internet relay users connect to the NRS

Then ask for 1300 588 688

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Scope's Communication and Inclusion Resource Centre

wrote the Easy English in November 2018. [www.scopeaust.org.au](http://www.scopeaust.org.au)

To see the original contact Sunnyfield Disability Services.

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Sunnyfield  
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